

Dear AUCP Family,

Thank you for getting in touch about financial aid for the 2024-25 school year.

To apply, please submit the attached AUCP Financial Aid Application as well as a copy of your most recent federal tax return (1040) and your 2023 W-2 by February 9, 2024.

Please keep in mind that all information provided by families throughout the financial aid process is held in the strictest of confidence. The information provided will only be reviewed by members of the financial aid committee. AUCP does not discriminate on the basis of race, color, ability, ethnic origin, gender or creed when making financial aid decisions.

If you are selected to receive financial aid, you will receive an adjusted payment plan and invoice for the adjusted tuition deposit. Your deposit for the 2024-25 school year will be due within seven days of receiving the invoice.

Please don't hesitate to reach out with any questions you may have.

Sincerely,

Stephanie Phillips  
AUCP Treasurer

**AUCP FINANCIAL AID APPLICATION  
2024-2025 School Year**

AUCP offers financial aid based on financial need. Applications are reviewed and accepted based on eligibility standards and extenuating circumstances. Financial aid is awarded based on a sliding scale. At most, AUCP will cover 50% of tuition for our core classes.

To apply for financial aid for the 2024/2025 school year please complete this application in its entirety. Once completed, please submit the form and attachments by mail or deliver in person to AUCP, 4444 Arlington Blvd, Arlington, VA 22204 or email to Stephanie Phillips at [aucp.treasurer@gmail.com](mailto:aucp.treasurer@gmail.com). Financial aid applications are due by February 9th, 2024. Failure to meet this deadline, disclose all requested information, or provide documentation may delay processing of your application, during which time full tuition will be due. Any applications received after the deadline will only be considered should funding be still available.

Families receiving financial aid must be in good standing in regards to membership responsibilities. This includes fulfilling all co-oping, B&G, and CE responsibilities, participating in committee assignments, and making monthly payments on time.

Financial aid is given on a yearly basis and excludes fees, enrichment classes and stay and play. Families granted financial aid for this school year will need to reapply each year if the need continues. However, it is the goal of AUCP to continue to offer aid for the entirety of a child's time at the school.

**Part 1: Child/Family Information**

<b>Child Enrolled (or to be enrolled)</b>	<b>Date of Birth</b>	<b>Class (Panda, K/K/W, P/P, D/E)</b>

Child(ren) live(s) with \_\_\_\_\_

Number of dependent children in the household: \_\_\_\_\_

**Parent Contact Information:**

Parent 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Parent 2

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**PART II: FINANCIAL INFORMATION**

<b><u>INCOME</u></b> (must include all sources of income to be considered for financial aid) *information attached box		<b>Monthly Income (before taxes)</b>	<b>Annual Income (before taxes)</b>
Parent 1	Name of Employer: Job Title: Employer Address:  <u>Additional Employment</u> Name of Employer: Job Title: Employer Address:	\$	\$
Parent 2	Name of Employer: Job Title: Employer Address:  <u>Additional Employment</u> Name of Employer: Job Title: Employer Address:	\$	\$
Other	Child support received (if applicable)	\$	\$
	All other sources of income (examples include alimony, pensions, trust funds, gifts and/or aid from relatives, friends, or other organizations).  Please describe :	\$	\$
	<b>TOTAL INCOME</b>	<b>\$</b>	<b>\$</b>

<b><u>EXPENSES</u></b>	Monthly mortgage or rent payment	\$
	Monthly car payment(s)	\$
	Other significant monthly expenses: (please describe)	\$
	TOTAL MONTHLY EXPENSES	\$

**PART III: FAMILY STATEMENT**

Please use the space below to explain your family's circumstances that impact your income and/or ability to pay tuition in full. Please use this space to also share other support/considerations you may need to make this a successful preschool experience for your family.

**PART IV: DOCUMENTATION**

Please attach financial documentation to support your request for financial aid. Your application and supporting documents will be kept private and confidential by the Financial Aid Committee. If you have any concerns about your privacy, please feel free to reach out to Diann.

Please include:

- Your family’s most recent tax return (SSN can be redacted)
- The last two pay stubs from employer(s) for each parent, if applicable, OR a letter from employer(s) stating annual or hourly income for each parent, if applicable.
- Any additional supporting documents that show extenuating circumstances that may require financial aid

The following documents act as pre-qualifiers for financial assistance. They may be provided instead of those listed above.

- APS reduced lunch program
- Women Infant and Children Program (WIC)
- Temporary Assistance to Needy Families (TANF)

**PART V: SIGNATURES**

I/We have filled out this application completely and truthfully. I/We understand that failure to disclose all necessary information, including a change in job situation, will result in the revocation of any financial aid award. We further agree that should a financial aid award be revoked due to a misleading application or documentation, we will repay the financial aid award in full.

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Signature of Parent/Guardian 1	Printed Name	Date
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Signature of Parent/Guardian 2	Printed Name	Date
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